

# BOCC CONTRACT APPROVAL FORM

CONTRACT TRACKING NO. CM3719-A1

**SECTION 1 - GENERAL INFORMATION**  
 Requesting Department: Facilities Maintenance / Public Works Contact Person: L. Burnsed / A. Johnson  
 Telephone: (904) 530-6129 Email: ajohnson@nassaucountyfl.com

**SECTION 2 - VENDOR INFORMATION**  
 Name: Joe Powell & Associates, Inc.  
 Address: 6775 Meadow Lane  
 City: Alpharhetta State: GA Zip Code: 30005  
 Vendor's Administrator Name: Daniel Barkes Title: Sales Representative  
 Telephone: (904) 707-1185 Email: dbarkas@joepowell.com

**SECTION 3 - VENDOR AUTHORIZED SIGNATORY**  
 Authorized Signatory Name: Chad Powell Title: President  
 Authorized Signatory Email: cpowell@joepowell.com  
**(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)**

**SECTION 4 - CONTRACT INFORMATION**  
 Contract Name: Contract to Replace Two Libert Challenger Systems with Two Libert PDX systems in IT Server Romm at the Justice Center  
 Short Description of Product(s)/Service(s) Being Requested: Replace Two Libert Challenger Systems with Two Upflow Libert PDX systems in IT Server Romm at the Robert M. Foster Justice Center  
**(GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)**  
 Procured Method: Quotes ITB RFP RFQ Piggyback Exemption Sole Source Single Source  
Other: \_\_\_\_\_  
 Amount of Initial Contract Term: 123,403.45  
 Amount of Renewal Options (if applicable): Year 1: \_\_\_\_\_ Year 2: \_\_\_\_\_  
 Year 3: \_\_\_\_\_ Year 4: \_\_\_\_\_  
 Total Amount of Contract (Initial Term + Renewal Options): \_\_\_\_\_ (Estimate if necessary)  
 Account Number: 01074712-546000  
 Source of Funds: County State Federal Other: \_\_\_\_\_  
 County Authorized Signatory: BOCC Chairman County Manager  
**(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)**

**SECTION 5 - INSURANCE**  
 Insurance Category: Category L Category M Category H Other: w/ Environmental/Pollution, Cyber, Third Party *MP*  
**Risk Manager Initials:** \_\_\_\_\_

**SECTION 6 - AMENDMENT INFORMATION**  
 Contract Tracking No: CM3719 Amendment No: 01  
 Type of Amendment: Renewal Time Extension with Increase Time Only Extension Additional Scope  
Supplemental Agreement Other: \_\_\_\_\_  
 Contract Amount with Previous Amendments: \$ 123,403.45 Amount of this Amendment: \$ 0.00  
 New Contract Amount including this Amendment: \$ 123,403.45  
 Account Code Change From: \_\_\_\_\_ To: \_\_\_\_\_  
 County Authorized Signatory: BOCC Chairman County Manager  
**(IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)**

**APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY**

1. <u>Doug Podiale</u> <u>2/14/2025</u>	3. <u>Nassau Almore</u> <u>2/18/2025</u>
Department Head/Contract Manager Date	Procurement Date
2. <u>Chris Lacambra</u> <u>2/14/2025</u>	4. <u>Denise C. May, Esq., BOS</u> <u>2/20/2025</u>
Office of Mgmt. & Budget Date	County Attorney Date

**COUNTY MANAGER - FINAL SIGNATURE APPROVAL**  
[Signature] 2/20/2025  
 County Manager Date

# PO MODIFICATION FORM

## SECTION 1 - GENERAL INFORMATION

Date Submitted: 10/18/2024 Requesting Department: Public Works Contact Person: Amanda Johnson  
Contact Phone Number: (904) 530-6129 Email: ajjohnson@nassaucountyfl.com

## SECTION 2 - ORIGINAL PURCHASE ORDER INFORMATION

PO Number: 240000638 Contract No. (if applicable) CM3791-A1  
Vendor Name: Joe Powell & Associates INC

## SECTION 3 - MODIFICATION INFORMATION

Type of Modification:  Amount Increase  Amount Decrease  Change to Account Code  Cancel PO  
 Re-Open for Amount \$ \$ 123,403.50  Other: \_\_\_\_\_

Original PO Sum: ..... \$ 123,403.50  
Total Sum of Previous Modifications: ..... \$ 0.00  
PO Sum Prior to this Modification: ..... \$ 123,403.50  
Amount of this Modification: ..... \$ 0.00  
New PO Sum Including this Modification: ..... \$ 123,403.50

Account Code Change From: \_\_\_\_\_ To: \_\_\_\_\_

## SECTION 4 - REASON FOR MODIFICATION

Contract expired before work was completed so the purchase order was closed. The contract has now been amended and the purchase order needs to be re-opened.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1. Doug Podiak 2/14/2025  
Department Head/Managing Agent Date
2. Chris Lacambra 2/14/2025  
Office of Mgmt. & Budget Date  
*(Signature required if greater than \$1,000.00)*
3. Sanace Almore 2/18/2025  
Procurement Date  
*(Signature required if greater than \$5,000.00)*
4. [Signature] 2/20/2025  
County Manager Date  
*(Signature required if greater than \$100,000.00)*

*JP*

Clerk: LPB  
Date: 2/20/2025

**FIRST AMENDMENT TO CONTRACT TO REPLACE TWO (2) LIEBERT  
CHALLENGER SYSTEMS WITH TWO (2) UPFLOW LIEBERT PDX SYSTEMS IN IT  
SERVER ROOM AT JUSTICE CENTER**

**THIS FIRST AMENDMENT TO CONTRACT TO REPLACE TWO (2) LIEBERT CHALLENGER SYSTEMS WITH TWO (2) UPFLOW LIEBERT PDX SYSTEMS IN IT SERVER ROOM AT JUSTICE CENTER** (hereinafter “Amendment”) is made by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida (hereinafter the “County”), and **JOE POWELL & ASSOCIATES, INC.**, a business having its primary business location at 6775 Meadow Lane, Alpharetta, Georgia 30005, (hereinafter the “Vendor”).

**WITNESSETH:**

**WHEREAS**, the Parties previously entered into the Contract to Replace Two (2) Liebert Challenger Systems with Two (2) Upflow Liebert PDX Systems in IT Server Room at Justice Center dated August 26, 2024 (hereinafter “Contract”) which provided for an initial ninety (90) day term beginning on August 26, 2024 and ending on November 24, 2024; and

**WHEREAS**, the Parties failed to amend the Contract to formally extend the term of the Contract beyond November 24, 2024, but the Parties continued to perform their contractual duties and responsibilities under the Contract, and the Parties agree by this performance there was an implied extension for the performance period of the Contract; and

**WHEREAS**, the Parties now desire to formally amend the Contract terms and conditions subject to the provisions contained herein to memorialize their agreement.

**NOW, THEREFORE**, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

**SECTION 1.** Section 6.1 of the Contract is hereby amended to extend the term of the Contract for an additional one hundred twenty (120) days and the Contract shall now terminate on March 24, 2025.


**SECTION 2.** Upon execution of this Amendment, and in accordance with Section 787.06, Florida Statutes, the Vendor shall provide the County an affidavit, on a form approved by the County, signed by an officer or a representative of the Vendor under penalty of perjury attesting that the Vendor does not use coercion for labor or services as defined in Section 787.06, Florida Statutes.

**SECTION 3.** All other terms and conditions of the Contract not inconsistent with the provisions of this Amendment shall remain the same and in full force and effect.

[The remainder of this page left intentionally blank.]

**IN WITNESS WHEREOF**, the Parties have caused this Amendment to be executed by its duly authorized representatives, effective as of the last date below.

**NASSAU COUNTY, FLORIDA**

Signature:  \_\_\_\_\_

Print Name: Taco Pope, AICP, ICMA-CM

Title: County Manager

Date: 2/20/2025

**REVIEWED FOR LEGAL FORM AND CONTENT:**

*Denise C. May, Esq., BCS* 2/20/2025

\_\_\_\_\_  
**DENISE C. MAY, County Attorney**

**JOE POWELL & ASSOCIATES, INC.**

Signature: *Chad Powell* \_\_\_\_\_

By: Chad Powell

Title: President

Date: 2/19/2025

## Certificate Of Completion

Envelope Id: 2CFB0C07-ED6D-412A-8A15-63703C719F34

Status: Completed

Subject: AMENDMENT: JOE POWELL - CM3719-A1 TIME ONLY EXTENSION

Source Envelope:

Document Pages: 4

Signatures: 12

Envelope Originator:

Certificate Pages: 6

Initials: 5

Amanda Johnson

AutoNav: Enabled

ajjohnson@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

## Record Tracking

Status: Original

Holder: Amanda Johnson

Location: DocuSign

2/14/2025 3:27:38 PM

ajjohnson@nassaucountyfl.com

## Signer Events

### Signature

### Timestamp

Doug Podiak

dpodiak@nassaucountyfl.com

Facilities Director

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 2/14/2025 3:45:08 PM

Viewed: 2/14/2025 3:51:04 PM

Signed: 2/14/2025 3:51:39 PM

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 2/14/2025 3:51:41 PM

Viewed: 2/14/2025 4:43:31 PM

Signed: 2/14/2025 4:44:06 PM

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 2/14/2025 4:44:09 PM

Viewed: 2/14/2025 4:47:17 PM

Signed: 2/14/2025 4:48:36 PM

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

Michelle Proctor

mproctor@nassaucountyfl.com

Risk Manager

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26







Sent: 2/14/2025 4:48:38 PM

Viewed: 2/18/2025 8:17:02 AM

Signed: 2/18/2025 8:17:16 AM

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
<p>Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 2/18/2025 8:17:18 AM Viewed: 2/18/2025 10:06:39 AM Signed: 2/18/2025 10:06:47 AM</p>
<p>Chad Powell cpowell@joepowell.com President Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Accepted: 2/19/2025 9:59:24 AM ID: d8f67673-4f77-4d0c-9eb5-1e1e8b440fcb</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 140.248.44.213 Signed using mobile</p>	<p>Sent: 2/18/2025 10:06:50 AM Viewed: 2/19/2025 9:59:24 AM Signed: 2/19/2025 9:59:40 AM</p>
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 2/19/2025 9:59:42 AM Viewed: 2/20/2025 8:42:48 AM Signed: 2/20/2025 8:47:39 AM</p>
<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 2/20/2025 8:47:42 AM Viewed: 2/20/2025 9:03:57 AM Signed: 2/20/2025 9:04:28 AM</p>
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	 <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p>	<p>Sent: 2/20/2025 9:04:30 AM Viewed: 2/20/2025 9:16:44 AM Signed: 2/20/2025 9:16:55 AM</p>
<p>BOCC AP boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254</p>	<p>Sent: 2/20/2025 9:16:58 AM Viewed: 2/20/2025 9:25:10 AM Signed: 2/20/2025 9:25:17 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b> Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
Clerk Services Clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 1/24/2022 11:47:51 AM ID: c578204b-138e-4b31-a24f-82d040e40d69	<b>COPIED</b>	Sent: 2/20/2025 9:25:21 AM Viewed: 2/20/2025 10:01:09 AM
Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via Docusign	<b>COPIED</b>	Sent: 2/20/2025 9:25:22 AM
Jennifer Kirkland jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Accepted: 10/24/2023 9:00:03 AM ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9	<b>COPIED</b>	Sent: 2/20/2025 9:25:23 AM
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	2/14/2025 3:45:08 PM
Certified Delivered	Security Checked	2/20/2025 9:25:10 AM
Signing Complete	Security Checked	2/20/2025 9:25:17 AM
Completed	Security Checked	2/20/2025 9:25:23 AM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
<b>Electronic Record and Signature Disclosure</b>		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**



Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

### **To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from County of Nassau**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.